

SILSOE PARISH COUNCIL

Minutes of the Parish Council Meeting held in
Silsoe Village Hall on Wednesday 13th June 2018.

Present: Cllr Jarrard in the Chair

Cllrs. L Mann, P Kevan, J McGrory, I Kelly, Cllr Flack,

Apologies: CBC Cllr Alison Graham, Cllr R Vass

The Chairman had received a resignation letter from Cllr Webb, who due to personal reasons will be stepping down from her role as Parish Councillor, he also received an email from Cllr Smith who also will be resigning from the Parish Council. The Current vacancies will need to be advertised, Cllr Mann will include this in his report for the Silsoe News.

57/18 PUBLIC PARTICIPATION:

None

58/18 MINUTES:

Minutes of 10th May 2018 and the interim meeting on 11th June 2018 were agreed and signed as correct record of the meeting. An update was provided to Councillors who could not attend the last meeting to highlight the areas of improvements with regards to communication, the Parish Council will also look at a Dropbox account where documents and meeting notes can be shared and accessed by all Councillors.

Resolved: The Clerk will look at the payment options available.

59/18 DECLARATION OF INTERESTS:

Cllr Kevan declared an interest in planning application CB/18/01803/FULL due to the close proximity to his own home.

Cllr Kelly declared an interest in planning application CB/18/01756/FULL due to the close proximity to his own home.

60/18 REPORT BY CENTRAL BEDFORDSHIRE COUNCILLOR:

Cllr Graham sent her apologies due to poor health.

61/18 EMERGENCY PLAN:

The Neighbourhood Plan group will look at this

62/18 NEIGHBOURHOOD PLAN:

Representatives from the Committee have attended a meeting at Westoning and will be attending one at Campton in order to support the start of their plans.

As per regulation 14 the Silsoe Neighbourhood Plan is currently under Consultation until 29th June 2018. As soon as the results come in, they will be responded to and the Plan will then go to CBC.

The Green Infrastructure Plan implies that Silsoe owns a number of pieces of land, Cllr Flack has verified this. The Orchards by the Beeches is owned by the PC, the strip of grass alongside the A6 is owned by HCA.

The strips of land in question need to be named so they can be identified, the following names were agreed:

1. Triangular piece of land by Obelisk- Obelisk View
2. Strip by the Beeches- Lodge Green South and Lodge Green North
3. Orchard by GPS- Cranfield Orchard
4. Danes Green- The Laurels

Comments for the Infrastructure Plan are required from Councillors asap, by 22/6/18 at the latest. Cllr Flack highlighted that for some additional expense the Green Space assessment could be carried out to a higher standard and be of more benefit to the Community, fees are £250 a day for an additional 2-3 days work. **Resolved:** All Councillors agreed to the additional costs involved.

The Plan highlights a number of projects that the Parish Council could become involved in, in the future.

A slight crack has been reported on the War Memorial in the church Yard, Cllr Jarrard will meet with a Stone Mason tomorrow.

A question was raised over TPOs and whether any trees in the Cranfield Orchard are protected? They are numbered but this will need investigating.

Three trees will be removed when the new shops are developed, they are outside the Protection Order boundary.

63/18 PLANNING:

CB/18/01756/FULL

CB/18/01803/FULL

CB/18/01844/FULL

CB/18/00383/FULL

No objections to any of the Applications.

An application to CBC has made for the Street naming at the old school site, the name put forward was 'Danes Green', the Pc rejected this idea and proposed 'The Laurels' The Clerk will submit this request to CBC.

An email has been received from Clophill PC concerning the current village boundaries and whether Silsoe PC would be interested in redefining the area? All Councillors agreed that are happy with the current boundaries. **Resolved:** Clerk will confirm this with Clophill PC.

64/18 GDPR:

The following policies and agreements had been emailed to all Councillors prior to the meeting:

Data Protection Policy

Privacy Notice

Risk Assessment

Councillors Checklist.

All Councillors agreed to all documents and the Chairman signed them as a record for the PC.

All Councillors were issued with a Checklist to assess their own compliance, the Clerk requires these to be signed and returned to her at the next meeting.

The Clerk will forward the Privacy Policy and Notice to Cllr Flack for the Website.

65/18 FINANCES:

Outgoing payments:

Grangers -	£ 4157.68, £240, £474
English Heritage Neighbourhood Plan buffet	£ 100
Silsoe Village Hall	£50 and £40
J Robinson expenses	£88.36
Information Commissioners Office (GDPR)	£35
Eon	£48.54
BRCC Footpath assessment	£300
Helen Flack Website expense	£153.44
Transfer of money to the new Nationwide account	£80,000

Balances:

Current Account £145,428.55

Business Account £65,543.60

There has been a considerable increase in the grass cutting this year, last year there was a decrease in costs but this year the additional areas by the Sports centre are requiring cutting, the budget will be increased, to be agreed at the next meeting.

The Clerk will look to see if the New Councillor training Course can be transferred to an alternative time due to the resignation of Cllr Smith.

The invoices were found to be in order and payments were approved by the meeting.

The Clerk has met with the Internal Auditor and agreed the Audit for this year, the documents were sent to the External Auditor today.

66/18 CONSULTATIONS & CORRESPONDENCE

1. Salvation Army-Request for a clothes bank to be situated in the Village, Cllrs were not in agreement due to there already being one.
2. Seafarers Day information for Merchant Navy Day 3/9/18
3. Hags flyers
4. Glasdon flyer
5. Harlington Upper School Awards evening invitation, Cllrs were not available to attend.
6. Remembrance Day Silhouettes Installation Grant, Cllr Jarrard and the Clerk will look into this.

67/18 – AOB

- Discussions were had as to whether to change the date of the next meeting, the Chairman will be away and the Clerk possibly still recovering from her operation. An alternative date of 18th July 2018 was suggested, the Clerk will check the hall availability and confirm tomorrow.
- A discussion was initiated concerning PC posts on Facebook and responding to resident's enquiries, it will be put on the Agenda for next meeting.
- Any item which is to be discussed at a meeting is required to be on the Agenda, could all Cllrs please inform the Clerk 4 days prior to the meeting so that the agendas may be posted and delivered. AOB is for small issues and last-minute issues only.
- Cllr McGrory has received an email from a resident concerning the ownership of the pavements in West End Rd, it was confirmed that they are owns by CBC.
- A request was made that people respond to emails.

There being no further business the meeting concluded at 2205hrs

