

SILSOE PARISH COUNCIL

Minutes of the Parish Council Meeting held in
Silsoe Village Hall on Wednesday 12th September 2018.

Present: Cllr Jarrard in the Chair

Cllrs. L Mann, P Kevan, J McGrory, I Kelly, Cllr Flack, CBC Cllr Alison Graham.

The Chairman welcomed everyone back after the summer break.

68/18 PUBLIC PARTICIPATION:

None

69/18 MINUTES:

Minutes of 13th June 2018 were agreed and signed as correct record of the meeting.

70/18 DECLARATION OF INTERESTS:

Councillors were provided with free tickets to the recent Van Morrison concert at Wrest Park.

71/18 CO-OPTION OF NEW COUNCILLOR:

Mr Johnathan Bache has been observing meetings and has expressed an interest in joining the Parish Council. This was proposed by Cllr Kevan and seconded by Cllr Jarrard. All Councillors in favour. Mr Bache completed the relevant paperwork and joined the meeting. The Clerk will contact the monitoring officer at CBC.

72/18 REPORT BY CENTRAL BEDFORDSHIRE COUNCILLOR:

Cllr Graham was able to confirm that the traffic calming for the Village is scheduled to take place between 21/1/19 and 28/2/19. Two new officers have been appointed, Nishil Parmar is working on the Silsoe plans.

Cllr Graham is due to attend a meeting tomorrow with the Sustainability Community Committee to discuss the higher parking strategy, further updates will be available shortly.

Cllr Flack questioned whether CBC had considered the alternative name of The Laurels for the old school site. **Resolved:** The clerk will follow this up with CBC.

The hearing for the Barns is set for October 2018.

The Enforcement team are looking into Silsoe Rd.

73/18 PLAY AREAS MAINTENANCE:

Rospa has inspected and produced reports of work required to the play areas. **Resolved:** The Clerk will obtain a quote for the work required.

74/18 SILSOE PARISH COUNCIL INFRASTRUCTURE LEVY:

Cllr Kelly has produced a list of items, agreed by the Councillors, they also form a list for future projects for the Neighbourhood Plan. Costings will be required for the projects.

75/18 BLOOR DEVELOPMENT:

A meeting took place on 7th September 2018 to discuss the outstanding works to the Bloor development. The Parish Council commissioned BRCC to carry out an assessment of the pathway requirements. Bloor have agreed to follow the recommendations of BRCC and have now begun work.

The cricket pitch is not completely waterlogged so it is unlikely that drainage will be completed on this area.

Discussions are still taking place with regards to the ongoing maintenance costs from Bloor and the play areas. It has been suggested by CBC that one area is completed rather than the original three as planned, Cllrs would like the Parish Council to still push for the original three areas. Cllr Kelly has contacted CBC on several occasions to discuss the play areas but as yet has still not managed to meet with them.

The ponds now have high foliage growing around them now, but the Parish Council would still like to see a ramp included, which is ROSPA approved. Bloor have expressed concerns over the variance of water levels after the ramp is installed, pond engineers will look at it.

The target date for completion of the roads is 2019.

76/18 VAN MORRISON CONCERT:

Looks of conflicting information has been posted on social media. The Parish Council have received an apology from English Heritage, stating how disappointed they were with the management of the concert. Problems were experienced with ticketing and leaving the site. Cllr Jarrard has discussed the big events taking place at Wrest Park, there will be no more big weddings this year, he will meet again to discuss the concert.

It was suggested that the Parish Council write to English Heritage to formally complain. The main problem seemed to be that charging for parking meant visitors parked on the streets within the village causing gridlock. No one has seen the official traffic plan. **Resolved:** Cllr Kevan will prepare a letter and request the traffic plan.

77/18 SPORTS CENTRE SIGNS:

The Councillors agreed to three signs being placed on Barton Road and on the School railings to direct visitors to the sports centre. The simple signs were approved by Councillors and the cost was also agreed at £209.98.

It was also suggested that the Parish Council approve a By-law prohibiting dogs from going on the football pitches for Health and Safety purposes, children are now using the pitches. Also, signs will need to be placed informing residents that they must keep dogs out of the area. It was suggested that 6 signs be posted, 2 in the car park, 2 by the bridge and 2 on Walnut Way. The signs will cost £922.08.

All Councillors in agreement for all signs.

78/18 BOTTLE BANK AND RUBBISH COLLECTION:

It has been suggested that 2 bottle banks be placed in the layby North of the Village by the junction with the A6 to alleviate some of the pressure on the existing banks. All Cllrs agreed.

We are currently monitoring the rubbish collection of the waste bins throughout the Village. The Clerk requested that all Councillors check the bins near their homes and notify the clerk if they are not collected, so that she could report it to CBC.

79/18 STREET LIGHTING:

The current lamps on the street lights within the Village have now ceased manufacture. **Resolved:** The Clerk will discuss the replacements and costs of 25 lanterns with Andy Muskett. Cllr Bache will look at an alternative quote.

80/18 M1/A6

Cllr Kelly has prepared a response to the CBC plans. All Councillors will look at the response and add anything necessary before it is reviewed.

81/18 FOOTBALL PITCHES:

Football is now being played at the sports centre. Clophill and Westoning both have teams participating. Goals and corner flags have been purchased using S106 money. Grass cutting remains the responsibility of Bloor as they still have care for the area.

82/18 NEIGHBOURHOOD PLAN:

Cllr Flack was able to update the Council on the timescales going forward with the Neighbourhood Plan:

Neighbourhood Plan Sign-off – **TONIGHT?**

- Full Parish Council to approve Plan for submission

Formal submission to CBC – **NEXT WEEK**

- Letter from Parish Clerk to CBC to confirm the NP has been signed off
- Check and ensure documentation is correct
 - Neighbourhood Plan and supporting documentation
 - Consultation Statement
 - Basic Conditions Statement
 - Contact details for all those who responded to Regulation 14 consultation

Agreement & appointment of independent examiner – **EARLY OCTOBER** (I will be out of the office a lot over the next 2/3 weeks undertaking work related to my old job so may not be able to push this forward in September)

- CBC to be provided with the CVs of a few available Examiners
- CBC & SPC to agree on an Examiner

Start Regulation 16 consultation – **MID OCTOBER**

- Publish documents on web and update webpages

- Send out notification to consultees
- 6-week consultation

Compile consultation responses – **EARLY DECEMBER** (this phase and next steps is dependent on speed of Examiner and any concerns he has over the plan)

- 1 week to compile responses
- Reg 17 – submission of documents and Reg 16 representations to appointed examiner
- Allow Examiner time to read the plan and supporting documents
- Respond to any information requests from Examiner

Examination

- Wait for decision on whether the Examiner wants written representation or an examination
- Book venue, if necessary
- To be carried out over a day or two, if necessary

Wait for Examiner's Report – **LATE 2018/EARLY 2019** (dependent on the time taken to come to decision)

- Wait for Examiner's Report
- Steering Group to update Neighbourhood Plan based on any proposed modifications

Plan referendum – **2-4 WEEKS**

- Once decision from Examiner is known, referendum can be planned – 54 days from receipt of Inspector's Report, referendum must be held
- Venue for voting to be booked, may seek to align the decision with other elections/referendums
- Elections team to be notified and assist with planning the event

Advertise referendum – **4-6 WEEKS**

- 28 days publicity + plus time to organise referendum with Elections team
- Make documents available on website

Carry out referendum – **2 DAYS**

- 1/2 days of voting and counting, results to be sent across and validated the following day

'Make' the Neighbourhood Plan – **2 WEEKS**

- CBC will 'make' the plan
- Legal sign off to be carried out next and website updated

83/18 PLANNING:

The following planning applications were considered over the break:

CB/18/02943/VOC VARIATION IN OPENING HOURS

CB/TCA/18/00299 TREES 17 WEST END RD

CB/18/02294/FULL 81 NEWBURY LANE

CB/18/02452/LDCE ORCHARDS-LAWFUL DEVELOPMENT CERTIFICATE

CB/18/02792/FULL SILSOE LOWER SCHOOL

CB/18/01243/MW CAINHOE QUARRY

CB/TCA/18/00243 TREES AT WREST PARK

CB/18/02083/LDCE CHANGE OF USE

CB/18/02822/FULL 7 BARTON ROAD:

Whilst they have no direct issue with proposed extensions, the application makes a false statement in section 8 where it is stated that the works will not affect existing parking arrangements. Firstly, the plans quite clearly show that the existing 2 garage parking spaces are being lost (they become the gym/playroom). Secondly no mention of parking spaces available excluding the garage spaces is made. This was a three-bedroom house – with the proposed works it will become a five-bedroom house – the increase in potential occupancy must potentially impact parking arrangements. It is normal to expect parking provision for at least 4 cars with a five-bedroom house. As absolutely no mention is made of what the parking provision will be, it is impossible to accept this application without this vital information.

84/18 FINANCES:

Outgoing payments over the summer period:

Grangers -	£ 468.86, £2039.50, £1810.38, £180,
Silsoe Village Hall	£60
Information Commissioners Office (GDPR)	£40
Eon	£109.08, £23.99
BRCC Footpath assessment	£1500
A Muskett	£143.22
Salary Clerk	£504.53
Play Safety	£352.80
Cricket Ground Shop	£202.80
Anglian Water	£12.10, £56.72, £17.51
CPM playgrounds	£306
Came and Company	£5038.75
SLCC	£250
Payments outgoing this month:	
Grangers	£3478.98, £661.12
Anglian Water	£11.70
Eon	£46.97

Mazars	£480
Salary	£504.53
Magpas donation	£50
Balances:	
Current Account	£80,520.45
Business Account	£65,625.37
Nationwide	£80,000
Sports Centre	£83,711.90

It was approved that £8000 be transferred to the grass cutting budget, proposed by Cllr Kevan and seconded by Cllr Jarrard.

Clerk will set a meeting with Grangers to discuss the frequency and areas to be cut.

Clerk will contact CBC for the expected grass cutting contribution for this year.

The Clerk has just received the External Auditors report, a scanned copy will be emailed to all Councillors. Cllr Jarrard will display the public notices.

A quote has been received from Grangers for the Trimming of bushes and trees in the village, all Councillors agreed with the quote and are happy for the work to be carried out. Clerk will notify Mr Granger.

The Millennium Green Committee have requested that the Parish Council request that Mr Granger carries out work to the value of £3500 to the Central Circle, all Cllrs agreed.

The Chairman thanked Cllr Kevan for his continued work on the finances.

85/18 CONSULTATIONS & CORRESPONDENCE:

- Creative play flyer
- Countryside voice magazine
- Magpas donation appeal
- Hags flyer
- Barclays changes to branch counters letter
- CPRE magazine

86/18 ANNUAL PARISH MEETING:

It was agreed the APM will be held on 10th April 2018

87/18 – AOB

- It was suggested that a letter be written to the Gill family for further information as to the plans for The George. Resolved: Cllr Jarrard will do this.

- Cllr Flack requested an update on the dropbox account. Cllr Kelly and the Clerk will meet to discuss this further.
- The site next to Taymer home has been cleared of trees so that prospective buyers can see the full size of the plot, it is being sold as Agricultural land.
- A letter was received from a resident concerning the Bloor development and a letter from the Residents Association. **Resolved:** The Clerk has/will respond to these.
- Silhouettes for Remembrance Day have been ordered.

88/18 NEXT MEETING:

The next meeting of the Parish Council will be held on 10th October 2018.